



## EDUCATION FACILITIES COMPANY LIMITED

*Building our Children's Future*

# INVITATION TO TENDER

## T/01-2015: Provision of Broadband Access Services for all Ministry of Education Sites throughout Trinidad and Tobago

### Introduction

In keeping with the Government's overarching vision for education, the Ministry of Education has developed and initiated the Schools' Connectivity Programme (SCP). This Programme will enable the execution of the universal education "no child left behind" philosophy by deploying state of the art technology to transform Trinidad and Tobago's learning environment to 21st century standards. The Ministry of Education has identified a series of activities deemed necessary to realize the SCP. One of these activities is the creation of connected classrooms. The Education Facilities Company Limited (EFCL) has been appointed as executing agent to provide Broadband Access Services for all Ministry of Education Sites throughout Trinidad and Tobago.

### Scope of Services

This Invitation to Tender covers the provision of Broadband Access Services for all Ministry of Education Sites throughout Trinidad and Tobago located throughout the Eight (8) Education Districts: Caroni, North Eastern, Port-of Spain, St. George East, St. Patrick, South Eastern and Victoria and Tobago.

The services are to be provided during the period March 2015 to May 2015.

### Pre-Tender Meeting

Tenderers are invited to a Pre-Tender meeting facilitated by EFCL on **Wednesday 11th February 2015** at 10:00 a.m. at Second Floor, Long Circular Place, #74 Long Circular Road, Maraval. At this meeting prospective Tenderers will be guided through the process for completion of the Tender Documents.

### Eligibility

The Invitation to Tender is open to all locally registered firms.

### Viewing and/or Purchase of Documents

The Tender Document and other related documents will be available for viewing and or purchase from **Wednesday 4th February 2015** at EFCL, Second Floor, Long Circular Place, #74 Long Circular Road, Maraval, Trinidad, W.I. between the hours of 8:00am and 4:00pm, Monday to Friday, except on Public Holidays.

Tenderers may purchase the Document upon payment of a non-refundable fee of Five Thousand (TT\$5000.00) or Seven Hundred and Eighty-One United States Dollars (US\$781.00) per package by certified cheque only, in favour of EDUCATION FACILITIES COMPANY LIMITED.

### Submission of Tenders

Submissions in response to this Invitation to Tender to provide Broadband Access Services for all Ministry of Education Sites throughout Trinidad and Tobago should be labelled as per instructions outlined in the Invitation to Tender located in the Tender Documents.

The envelopes should be addressed to:

**Tender Secretary  
Education Facilities Company Limited  
Second Floor, Long Circular Place  
#74 Long Circular Road, Maraval  
Trinidad, W.I.**

The sealed envelopes containing the Tender must be deposited in the grey Tender Box located in the Lobby of the offices of EFCL, Second Floor Long Circular Place, #74 Long Circular Road, Maraval, Trinidad, W.I.

### Closing Date for Submissions

Completed Tender documents are to be submitted in a sealed envelope during normal working hours, but no later than **2:00 p.m. on Wednesday 25th February 2015**. Late submissions will NOT be considered under any circumstances.

### Opening of Submissions

The EFCL will open the submissions, at **2:15 p.m. on Wednesday 25th February 2015** at the EFCL's offices at Second Floor, Long Circular Place, 74 Long Circular Road, Maraval. Tenderers or their representatives are invited to be present at the opening.

### Limitations/Reservations

The EFCL reserves the right to accept or reject any or all Tenders without defraying any cost incurred by the interested party. The EFCL also reserves the right to cancel the present Tender in its entirety or partially without defraying the cost incurred by any Company.

### Clarification of the Document

Enquiries regarding this tender should be in writing no later than **Wednesday 18th February 2015** and directed to:

**Tender Secretary  
Education Facilities Company Limited  
Second Floor, Long Circular Place  
#74 Long Circular Road, Maraval, Trinidad W.I.  
Fax No.: 1 (868) 622-1887; Email: scp@efcl.co.tt**